



EVENT AGREEMENT

Hampton Inn Christiansburg/Blacksburg

380 Arbor Drive Christiansburg, VA 24073

P: (540) 381-5874 F: (540) 381-2723

Group Name: Seton Swimming
Group Contact: Jim Koehr
Phone: (540) 379-8328
Email: coach@koehrfamily.com
Address:

		Double/Double
Thu 2/13/20 20	Guestrooms	15
	Rate	119.00
Fri 2/14/20 20	Guestrooms	15
	Rate	119.00
Sat 2/15/20 20	Guestrooms	15
	Rate	119.00

ALL ROOM RATES ARE SUBJECT TO LOCAL SALES TAX AND OCCUPANY TAXES (14.3%).

RESERVATIONS:

Method: Rooming List.

GUARANTEE & BILLING:

Guarantee Method: Credit card.

Payment/Billing: Any Group that wishes to pay by check will be required to provide a credit card for guarantee at the time of booking. Checks for room and tax will be required two weeks prior to the Group's arrival to ensure all charges have been covered before arrival.

RESERVATIONS CUT-OFF DATE

A cut-off date of 2/3/20 applies for guest room accommodations. Only Group rooms reserved with guest name and guaranteed as of the Reservation Cut-Off Date will be considered reserved Group rooms as part of this Agreement, and Group shall remain responsible for payment of the remainder of the Room Block, less any allowed attrition. Reservations and substitution requests received after the Reservation Cut-Off Date shall be handled on a space available basis.

Should the Hotel determine that any portion of Group's Room Block not confirmed as of the Reservation Cut-Off Date is available for resale, the Hotel will attempt to sell the unused portion of the Room Block and, if a Group room is resold, Group's attrition charges shall be reduced by the room rate received on each Group room sold, up to the rate for said room set forth in this Agreement, in accordance with the Room Block Attrition paragraphs below. If unused Group rooms are returned to Hotel inventory for attempted resale, Group rooms shall be the last in the Hotel's inventory to be sold.

CANCELLATION AND ROOM BLOCK ATTRITION

This Agreement is based in part on Group's use of the entire original Room Block. However, upon receipt of your written notice the following reductions in Group's Room Block will be allowed without any liquidated payment:

- More than 10 days prior to arrival 10% of original Room Block (not more than [1] room nights)
- Less than 10 days prior to arrival 5% of original Room Block (not more than [1] room nights)

Should your actual Room Block pick-up fall short of the allowed reductions set forth above, Group shall pay the Hotel the average room rate set forth in this Agreement, plus any applicable taxes, resort or other Hotel imposed fees, per day, for each room below the allowed reduction that is not utilized by Group. These sums are not a penalty and represent a reasonable effort on behalf of the Hotel to establish its loss prospectively and represent liquidated damages.

Any and all individual reservations must be cancelled 48 hours prior to arrival. Any individual reservations that are cancelled less than 48 hours prior to arrival will be charged for one night's stay. Cancelled reservations will still be considered part of the Group Room Block and will not change the Group's cancellation or attrition policies. The Group will remain responsible for payment of cancelled room nights after reaching their allowed reduction.

LATE CHECK OUT

In the event your group will require a late checkout, prior authorization is required by the Director of Sales. Late checkouts are based on availability. The hotel will honor (5) five late check outs without charge. Any additional rooms in need of a late checkout will be charged (\$59.00) ("part day rate") per room occupied. All late checkout requests must be communicated to the Sales Department 3 days prior to group arrival.

MISCELLANEOUS

Group Contact assumes responsibility for the behavior of all guests registered within the Group Block. Should a member of the Group cause a disturbance to other guests of the Hotel, the Group Contact may be held liable for refunds issued to affected guests. Additionally, please keep all guests in mind when it comes to noise levels in the public areas and hallways. Quiet hours are to be observed between 9pm and 7am.

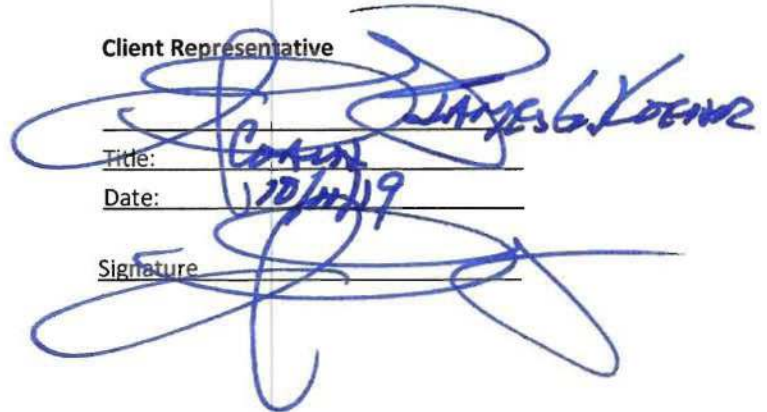
GUARANTEE

To guarantee the rates quoted, the availability of the sleeping rooms, and other terms of the agreement, the following deadlines must be met or the rooms may be cancelled. Reservations must be received by 2/3/20; thereafter, reservations will be taken on a space available basis only. THESE ARRANGEMENTS ARE TENTATIVE UNTIL 10/17/19. Please approve this agreement and the terms and conditions by signing below on the space provided. If the approved agreement is not received by 10/17/19 we will assume that your plans have changed and rooms will be released.

Hotel Representative

Erica Mooney _____
 Sales Coordinator _____
 Date: _____
 Signature _____

Client Representative


 Title: Contract
 Date: 1/20/19
 Signature _____